

Fynn Valley Golf Club

Witnesham, Ipswich, IP6 9JA

Tel: 01473 785267 Option 5

Email: enquiries@fynn-valley.co.uk

Web Site: www.fynn-valley.co.uk

12th July 2010

Dear Stallholder,

I am organising our first ever craft fayre at Fynn Valley Golf Club and I would like to ask you if you would like to book a stall for this year's event:

CRAFT FAYRE - AUGUST BANK HOLIDAY MONDAY - 10am - 3pm

As usual, this Bank Holiday we are offering special discounts on learning and playing golf so expect to be really busy. To attract more visitors, we thought we would offer something completely different in the form of a craft fayre for people not really interested in golf, but may still like to pay us a visit. Last August Bank Holiday we had over 300 visitors to the Club and this year, with your help, we expect to exceed that figure.

As a club, we are open to everyone, not just golfers, and can provide anything from a romantic meal for two, to a party for 200. We specialise in hosting weddings, civil ceremonies, Christmas parties, banqueting and conferences. To find out more about our beautiful venue, please visit www.fynn-valley.co.uk.

We will be promoting the event in the East Anglian Daily Times, local events magazines and Tourist Information centres. There will also be extensive online promotion, including Fynn Valley's own web site and social networking sites such as Twitter and Facebook. All correspondence going out before the above date will also have a poster included (150 - 200 per week). Roadside advertising boards will be displayed outside the golf club, but further afield will not be displayed until the week of the actual event due to council restrictions.

We expect to have at least 30 stalls inside the Valley Restaurant with a further 10 stalls outside - (hard standing). We recommend you bring either a gazebo or some form of weatherproofing.

The cost of pitches are: 6 foot table: £20.00 10 foot table: £30 (No additional fee for the table, chairs or electricity)

We are charging the public an entry fee of £1 which will be donated to The Tree House Appeal and Age Concern.

Note: Table widths vary in size but are a minimum of 24 inches wide. You are welcome to bring your own tables to increase the depth of your stand but these will have to be positioned behind the tables laid out by the venue, this can be difficult if you are in a central position. Because of the nature of the restaurant there is a limit on the amount of wall space available and this will be reserved on a first come, first served basis, however you are welcome to bring your own stands etc to place behind you.

If you are interested in a stall, please could you print off, complete and return the tear off slip attached to me as soon as possible with the appropriate payment. Please add your email address if you have one as this is the preferred method of contact, receipts and acknowledgements can also be sent to you this way, cutting down our postage and telephone costs. We will be limiting the types of crafts, in order to give variety to the public and to also give you a better chance of selling your merchandise without too much competition, therefore bookings will be taken on a first come, first served basis. Please specify the craft/s you are selling; stating 'Assorted Crafts' is not acceptable, if you state 'cards' and bring along jewellery as well, for example, we would ask you to remove it to be fair to the jewellery stands we have booked.

Refreshments are available all day at reasonable cost and we also give you complementary tea/coffee throughout the day. I hope you can attend our fayre which hopefully will be the first of many and look forward to hearing from you soon.

Yours faithfully,

Jan Harlott
Assistant Club Secretary
(Jan's Tiles & Glass)

Managing Director: A.R.Tyrrell

Company Secretary: J. H. Holmes

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Summer Craft & Gift Fayre Booking Form

Full Name: _____ Business Name _____

Nature of Business: _____ Address: _____

Postcode: _____ Tel: _____ Fax: _____

Email: _____ Web site: _____

Products I will sell at the gift fayre are; _____

Name of those who will be running your stall on the day (please print)

Name: _____ Position: _____

Name: _____ Position: _____

I prefer to have a table inside: _____ Outside: _____

I require a table: _____

I require electricity: _____

I require wall space: _____

Signed: _____

Print Name: _____

Date: _____

Please send this form along with a cheque for the appropriate amount made payable to Fynn Valley Golf Club to Jan Harlott, Fynn Valley Golf Club, Witnesham, Ipswich IP6 9JA. Thank you for your support!

Managing Director: A.R.Tyrrell

Company Secretary: J. H. Holmes

